



सीमाशुल्कआयुक्तकाकार्यालय, एनएस-V
OFFICE OF THE COMMISSIONER OF CUSTOMS (NS-V)
जवाहरलालनेहरूकस्टमहाउस, न्हावाशेवा
JAWAHARLAL NEHRU CUSTOM HOUSE, NHAVA-SHEVA,
ताल: उरण, जिला: रायगढ़, महाराष्ट्र - 400 707
TALUKA- URAN, DISTRICT- RAIGAD, MAHARASHTRA - 400 707.

F. No. S/26-MISC-277/2024-25/CLC-ADMIN-Pt.II

Date: 08.05.2026

Standing Order No. 04 / 2026

Sub: Measures to streamline the handling of matters pending before the Hon'ble Supreme Court of India

In pursuance of the letter received from the Directorate of Legal Affairs (DLA) dated 01.09.2025 regarding preparedness and effective handling of cases pending before the Hon'ble Supreme Court of India, the following instructions are hereby issued for strict compliance by all concerned groups/officers with immediate effect and until further orders:

1. Preparation of Briefs of Cases and Grading :

- Grading of cases pending before the Courts is very important for effective monitoring by supervisory officers and concerned officers are advised to prioritize important cases and classify them in various categories such as cases involving challenge of constitutional validity of provisions of Act / Rules / Notifications / Circulars as Grade - I cases involving revenue of more than 1 crore as Grade - II cases and so on.
- The officer concerned shall prepare a detailed brief in respect of each case pending before the Hon'ble Supreme Court.
- These briefs must be kept updated in the respective files and made readily available for briefing/responding to the Learned ASG at short notice.

2. Maintenance & Easy Retrievability of Files:

- Since communication for briefing of the Learned ASG is often received at the last moment, all synopses and files of pending cases must be kept in such a manner as to ensure immediate retrievability without any loss of time.
- Proper indexing and record management must be ensured by all groups.

3. Acquaintance of Senior Officers with Case Details:

- At least 2-3 senior officers in each group, including the

Assistant Commissioner and the JC/ADC concerned, shall fully acquaint themselves with the details of cases pending before the Hon'ble Supreme Court.

- This will ensure proper and effective briefing of the Learned ASG whenever required.

4. Responsibility & Monitoring:

- The Deputy/Assistant Commissioner of each group shall be responsible for monitoring strict adherence to these instructions.

Digitally signed by
Om Prakash Tiwary
Date: 08-05-2026
16:58:33

(OM PRAKASH TIWARY)
DEPUTY COMMISSIONER
DC/AC-I-O/o
Commissioner-Customs-
Nhava Sheva-V

Commissioner of Customs (NS-V)
Mumbai Customs Zone-II, JNCH